



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT  
ADMINISTRATION & FACILITIES COMMITTEE**

**MINUTES**

**May 13, 2013  
7:00 P.M.  
Central Office**

Committee:

Michele Kaish (Chair)  
Manikandan Alapakham  
Hemant Marathe

Administration Liaison:

Victoria Kniewel  
Russ Schumacher  
Dave Aderhold

Guests:

Roseann Bonino  
Richard Kaye

**MINUTES:**

- Roseann Bonino, Principal of Millstone River Elementary School, came forward to present a concept regarding an outside classroom learning space for Millstone River. It is being recommended by Millstone River that the area known as “Kay’s Garden” be updated and enhanced to include a free standing outdoor space. Funds would be provided through the Millstone River student activity fund. Essentially, it is being recommended that a similar structure be built at Millstone River to that of Village School. The Committee endorsed the concept of the outdoor learning environment. There are many next steps which include and but are not limited to DOE and DCA submission, site work by VanCleaf Engineering, documentation and application by FVFD and review and approval by the Planning Board.
- Dr. Aderhold presented an update to the Village Expansion project. A new set of updated floor plans was presented to the A&F Committee. George Duthie of FVFD met with all staff that would be moving to the new facility to review their program needs. The floor plans were updated after their input. The Committee reviewed the most up-to-date plans. The administration signed off to the conceptual design as of May 17<sup>th</sup>. The next step will be the submission to the DCA and DOE for approval.

George Duthie and Dr. Aderhold will be prepared to present and overview of the Village Expansion project at the June 11, 2013, Board of Education meeting.

- The Committee had a brief discussion regarding issuing district email addresses for board members. At this point the Committee is not prepared to bring this recommendation forward to the full BOE. There are several outstanding questions that remain that must be researched and brought back to the Committee for further discussion.

- Dr. Aderhold provided a brief update regarding the pilot programs at Millstone River and Village schools. Both pilot programs are fully staffed and we have been receiving positive feedback from parents and faculty at both buildings. It is anticipated that a survey of faculty and parents be conducted by the end of the school year to gather more formal feedback.
- The damaged sustained to the HSS tennis courts has left us without a usable court at HSS. The tennis team has been conducting practice and matches at Mercer County Park. A bid is ready and was sent out on May 9<sup>th</sup>. The bids will be opened on May 23. If a successful bidder is found the administration will bring it forward on a subsequent BOE agenda.
- The Committee reviewed our meeting calendar for June and July. Dates for August 2013 – January 2014 will be set once Gerard Dalton joins the A&F Committee in July. Upcoming dates include June 4<sup>th</sup>, June 18<sup>th</sup>, and July 16<sup>th</sup>.
- Dr. Aderhold reviewed a request from the West Windsor Arts Council. The Arts Council has requested that the district “partner” with them and provide busing for an after-school art class (K-8) throughout the school year as well as for a Kindergarten Extension Program. The administration is opposed to such a partnership as the Arts Council would be in direct competition with our Community Education KE program. Currently, we provide midday transportation to approved daycare providers. The Arts Council is not an approved daycare provider. Furthermore, the district does not have available buses and would have to incur the cost of a bus to honor this request. The Committee supported this recommendation. It was noted that we recommend that the Art Council consider working with Community Education to provide classes onsite through our existing programs.
- The review of the 9000 series was postponed until June 4<sup>th</sup>.
- The Committee held a discussion regarding the 2014-15 School Calendar. Mrs. Kaish provided an overview of feedback heard at the last PTA/PTSA meeting and the Superintendent Advisory Committee meeting. Concerns presented revolved around the opening of school professional development days in September, instructional continuity throughout the calendar which includes the concern that the current calendar may encourage absenteeism. The concerns with instructional continuity have arisen from the challenges of the competing interests and constraints that factor into the development of the calendar and a desire to maintain a calendar that concludes by the third week of June. The Committee agreed that a much greater BOE conversation was necessary before we can move forward with the approval of the 2014 – 2015 calendar.

**NEXT MEETING:** June 4<sup>th</sup>, 7:00 p.m. at Central Office