



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

MINUTES

**April 9, 2013
7:00 P.M.
Central Office**

Committee:

Bob Johnson (Chair)
Michele Kaish
Manikandan Alapakham

Administration Liaison:

Victoria Kniewel
Russ Schumacher
Dave Aderhold

Guests:

Rachelle Feldman Hurwitz
George Duthie

1. The Committee heard an update from George Duthie regarding the expansion at Village Elementary School. Mr. Duthie presented the conceptual design for the addition which included a review of both the interior and exterior plans. The Committee reviewed the footprint of the building and the proposed floor plan and was supportive of the current design and layout. On April 17th, George will meet with special education and on April 19th, central office and community education staffs to review the floor plans and furniture needs.
2. Dr. Aderhold presented a proposed structure for Community Education. The Committee was supportive of the structure and recommended a further discussion with the Finance Committee on April 23rd.
3. The Committee reviewed the 2014 – 2015 District Calendar reflecting understandings reached at the recent BOE Retreat. The calendar will next be reviewed by the Superintendent's Advisory Committee, PTA Presidents and Principals. It is anticipated that the calendar will be brought forward for the Board of Education's consideration on April 30th.
4. Dr. Aderhold provided an update on school security. The District began a pilot program at Millstone River and Village Elementary Schools. The pilot, called "Eyes on the Door," places security monitors at the front entrances of these two buildings for the remainder of the school year. Additionally, administrators continue to work with district architect, George Duthie, in conducting a site analysis at each building. Recommendations from these site analyses will be provided to the Committee for their review and further recommendations.

NEXT MEETING: April 23, 7:00 p.m. at Central Office