



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

MINUTES

**March 5, 2013
7:00 P.M.
Central Office**

Committee:

Bob Johnson (Chair)
Michele Kaish
Manikandan Alapakham

Administration Liaison:

Victoria Kniewel
Russ Schumacher
Dave Aderhold

Guests:

1. The Committee reviewed Policy and Regulation 9150 regarding School Visitors. As we will be establishing a School Security Pilot, the Committee wanted to ensure maximum flexibility and adherence to our current guidelines. A brief discussion was held regarding our current policy as it does not explicitly state that we check visitor identification as a matter of practice. The Committee felt strongly that we should allow for the “maximum flexibility” during the pilot to determine what we can learn.
2. The Committee discussed the Building Use Policy and the Administration’s recommendation to add a security surcharge on all facility users Monday through Friday after 6:30pm. The rate that would be charged was not discussed. Additionally, weekend facilities use was discussed but there is not currently a recommendation for consideration. Additionally, we discussed the importance of having all facility users re-register with updated documentation. For many organizations they have not updated their documentation in several years. The re-registration process will take place during the summer 2013.
3. The Committee resumed its review of the 8000 Policy Series. The Committee will continue our review of the 8000 series at the April 9th meeting.
4. The meeting calendar was reviewed for the remainder of the 2012 – 2013 school year. Due to conflicts, the Committee decided to meet on May 13, 2013 in place of the May 7th and May 21st dates.

NEXT MEETING: March 19, 6:30 p.m. at High School North