



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES

February 19, 2013

7:00 P.M.

Central Office

Committee:

Bob Johnson (Chair)
Michele Kaish
Manikandan Alapakham

Administration Liaison:

Victoria Kniewel
Russ Schumacher
Dave Aderhold

Guests:

George Duthie
Lt. Jay Duffy
Sgt. Matt Kemp
Rachelle Feldman Hurwitz
Michael Zapicchi

Agenda:

1. The committee welcomed Lt. Jay Duffy of the Plainsboro Police Department and Sgt. Matt Kemp of the West Windsor Police Department to discuss school security and to review school security recommendations. Mike Zapicchi and George Duthie also joined the committee to participate in this conversation. The committee began with a brief conversation of communication during the recent district lockdown. After that discussion the officers discussed the after action of the shooting at Sandy Hook Elementary School. They discussed the importance of decreasing the response time for police and creating time to move a school into a lockdown should there be an active threat. Sgt. Kemp shared that there is evidence of the importance of creating a tactical diversion to take away the plan of an active shooter. The officers shared that their number one recommendation is “addressing an armed threat.” When the officers were asked what they would recommend as a stepped down solution, absent the hiring of an officer in every building, the officers stressed the importance of controllable entrance ways. The committee discussed the numerous ways in which control of entrance ways could be enhanced which included staffing and reconfiguring entrance ways. This discussion included the importance in having “eyes on the doors” (EOD’s). While there is a wide range of solutions that are being considered the committee conversation focused on those recommended by the police departments. Many ideas will be discussed next Tuesday evening at the Board of Education discussion which will include a wide range of steps the district will take to address security concerns.
2. George Duthie of FVFD, district architect, was present to review the potential building expansion at Village Elementary School. The committee discussed the two presented options for consideration. The committee is recommending option two for Village Elementary School to the full Board of Education. Both option # 1 and #2 include space for include 6 classrooms, 2 small group instruction rooms, an OT/PT room, Community Education, multipurpose spaces, a new Central Office which includes Special Services and Guidance, Community Education Office Space, and a Registration Office. The primary difference between Option #1 and #2 is that Option #2 includes three conference spaces and an enhanced Multi-Purpose Space. Furthermore, the committee discussed moving forward an architectural contract on the 2/26/13 agenda for the schematic design phase of the project.

3. The proposed revisions to the 2013 – 2014 calendar were met with a lively conversation and some disagreement between a Tuesday June 17th or Saturday June 21st graduation. As previously discussed, graduation was impacted as a result of an unexpected conflict with the Sun Bank Arena. The committee discussed the impact of moving the last day of school from Thursday 6/19/14 to either Tuesday 6/17/2014 or Saturday 6/21/2014. The placement of professional development days, the recognition of Diwali or Chinese New Year within the calendar, and the potential need of two additional school days should a Tuesday, June 17, 2014 graduation date be approved were discussed. While the meeting concluded without a resolution of these issues, post meeting conversations did result in a committee recommendation to approve the 2013 – 2014 calendar on the BOE agenda on February 22, 2013.
4. The HSN Field Lights are being installed this week. Footings were poured on Tuesday of this past week.
5. The Tennis Courts at High School South have sustained damage due to several high wind incidents. Currently the court is not functional for the Spring season. Jimmy Stives is working with outside contractors to evaluate how we will fix the court surface. Marty Flynn is working to secure courts for the HSS Tennis team at either municipal or county parks.
6. The 8000 Series was not discussed. The 9000 series was distributed.

NEXT MEETING: March 5th at 7pm (After BOE meeting)