



**WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT
ADMINISTRATION & FACILITIES COMMITTEE**

MINUTES

**January 9, 2013
7:00 P.M.
Central Office**

Committee:

Bob Johnson (Chair)
Michele Kaish
Manikandan Alapakham

Administration Liaison:

Victoria Kniewel
Russ Schumacher
Dave Aderhold

Guests:

Boy Scouts

1. Dr. Aderhold provided an overview of A&F topics as we welcomed Mani to the committee. Additionally, several members of a local Boy Scout troop attended to learn more about the role of the Board of Education.
2. An update of the potential relocation of the Central Office was provided. George Duthie, District Architect, has been working with Dr. Aderhold and Gerri Hutner to meet with various district stakeholders to define needs of their departments. Furthermore, in light of the demographic study, we are reviewing the capacity of each building to ensure that the numbers utilized in the study remain consistent from 2007 (last time the capacity of each building was looked at).
3. The HSN Field Lights project is progressing with final paperwork turned into the Middlesex Planning Board for their review. Once we have permission from the Middlesex Planning Board, we will be able to apply for the permit to begin work.
4. Dr. Grip has completed the Demographic Study and will be presenting his findings to the BOE at the January 29th meeting. The Committee held a brief discussion on Dr. Grip's findings.
5. On Tuesday January 15th the A&F committee is recommending the approval of an international student from China as an I-20/F-1 Visa at a tuition rate of \$13,177.
6. On December 22nd, during a windstorm, HSN sustained additional damage to another section of their roof. Jimmy Stives and building and grounds members from Aramark secured the roof with cinder blocks. Additional work will need to be done to provide a permanent solution.

7. Policy 8000 Series was postponed until the January 22nd meeting.
8. Dr. Aderhold provided a school security update to the Committee. On Tuesday, January 29th members of the Plainsboro and West Windsor Police Departments will be meeting with a representative group of West Windsor Plainsboro administrators to determine the state of our emergency preparedness. During the month of January, Dr. Aderhold has attended 7 lockdown drills to date with members of West Windsor and Plainsboro PD. Drills continue to run smoothly. The next evolution of our drills will be to vary the time of drills or run unscheduled drills absent the knowledge of building administrators. Additionally, level alike meetings have been scheduled with all grade levels to discuss specific concerns.

On January 18th Dr. Kniewel, Dr. Aderhold and several members of the administrative team will be attending a state meeting hosted at TCNJ on school security.

9. The Board Office Roof, damaged during Hurricane Sandy, is slated to be fixed this spring.
10. The Committee briefly discussed the possibility of rescheduling the February 5th A&F meeting that would be replaced by the Board of Education Retreat. No decision was made.

NEXT MEETING: Tuesday January 22nd @ 7:00 p.m.