



## WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

### Minutes

April 16, 2012

7:00 P.M.

Central Office

Committee:

Bob Johnson (Chair)  
Hemant Marathe  
Todd Hochman

Administration Liaison:

Victoria Kniewel  
Russ Schumacher  
Dave Aderhold

Guests:

1. The Committee reviewed proposals for Demographic Services from Sundance Associates and Statistical Forecasting, LLC. The Committee provided feedback on both proposals and requested follow up information regarding several aspects of each proposal.
2. Facility Naming Rights Policy – A draft of Policy 7250 was reviewed by the Committee. Several requests were discussed that have come before the Committee and the deficiencies within our current BOE approved policy. The greatest challenge currently is that the policy is absent on the renaming of facilities or the naming of facilities in honor of deceased staff, students or community members.
3. Dutch Neck Walking Track – The Committee revisited the current progress toward the development of a walking track at Dutch Neck Elementary School. Mr. Argese, Mrs. Baldo, staff, with support of the PTA, have raised approximately \$11,000 to date. Mr. Argese is seeking guidance regarding the next steps in the process which would require expending funds in order to have a site map plan and RFP prepared by Van Cleef and FVFD (District Engineer and Architects). The Committee felt strongly that the next steps needed to be decided at the building level, between the principal and PTA members. The Committee also recommended that further work be done to build consensus between the building staff and PTA members regarding the direction of the track. District Administration and the BOE will work in conjunction with the building to ensure compliance with code and regulations.
4. Penn Lyle Road Project – The Committee reviewed a request by West Windsor Township Engineer Francis Guzik for the BOE to either provide a Right of Way Dedication along Penn Lyle Road or grant the Township an easement for the road widening project. As the committee was unsure of legal implications, we have requested that Kevin Sheehan (Land Use Attorney from Parker McCay) review the request and provide the BOE with a direction.
5. 2012 – 2013 Pre-School Program – The Committee reviewed a request from Community Education to expand the Preschool Program for 2012–2013. Currently there are 143 typically developed preschool families on the waiting list for the in-district integrated preschool program. WW-P Community Education requested providing a morning preschool program for three and four year olds at Millstone River for typically developed preschool students. The Committee was not supportive of this request as the proposal had several concerns including cost factors for expansion and enrollment criteria.

6. Review of Policy 7000 Series was suspended for the evening after the discussion of Policy 7250 - Naming Rights.

7. Allergy Bracelet Update – The West Windsor Health Department is proceeding with their plan to introduce allergy bracelets into our community. As these bracelets enter our schools, the school nurses have met with Shannon Pope from the Health Department to discuss their implementation plan. The Health Department has offered to attend both a committee meeting and a PTA/PTSA meeting to present their plan.

### **Closed Session:**

8. DRCC Update – Victor Medina, BOE Attorney that represented us for our DRCC Application, withdrew his representation from the BOE. Unfortunately our submission to the DRCC was not submitted by Mr. Medina as previously believed. Kevin Sheehan from Parker McCay has taken over the submission process and has arranged a pre-application meeting with the DRCC. The submission of our application is still pending.

NEXT MEETING: Monday, May 7, Central Office at 7PM.