



WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES

November 21, 2011

7:00 P.M.

High School South

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| <u>Committee:</u> Bob Johnson (Chair) Hemant Marathe Todd Hochman | <u>Administration Liaison:</u> Victoria Kniewel Russ Schumacher Dave Aderhold | <u>Guests:</u> |
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1. The Administration and Facilities Committee reviewed a newly mandated Policy and Regulation 5519 – Dating Violence at School. The Committee has recommended a first reading on December 13th with a second reading projected for January 10th.
2. The Committee held a brief discussion regarding the potential inclusion of additional vacation days in recognition of Diwali, Eid al Fitr and Eid al Adha during the 2011–2012 and 2012 – 2013 School Calendar. The Committee does not recommend any changes to the district calendar at this time.
3. Dr. Kniewel and Dr. Aderhold provided the Committee on an update regarding Athletic Field Lights. Mayor Hsueh held a meeting with Chief Joe Pica and Sam Surtees regarding a proposal to restrict parking on Nassau Place, Princeton Place and Canoe Brook Drive. Mayor Hsueh will be making a recommendation to the Township Council to restrict parking during evening football games once field lights are implemented.
4. The Committee reviewed a series of potential options regarding Central Office space. George Duthie, District Architect, has prepared three primary options for review. The options defined below were generated for the specific purpose of providing guidance and direction. The property identified in option #2 was utilized for the specific purpose of utilizing an example of available space in our community.

Option #1 was a partial renovation of the existing Central Administration building. The renovations required moderate renovations of the basement area which includes a reconfiguration of HVAC, electrical systems, and data/technology. This recommendation is seen as the least costly but does not solve concerns with space for Community Education, other administration space and provides no other program space.

Option #2 recommended the purchasing of existing office/warehouse/light industry condominium space (20,000 SF) located at 39 Everett Drive. This space consists of office area already constructed (that would need to be adapted to BOE use). The space would allow for the expansion of existing Central Office to accommodate Special Services and Guidance. Additionally, renovations to constructed Community Education administration and community use space could include room for early childhood students or flexible use space. From a funding perspective, this recommendation was seen favorably as it could allow for the utilization of Community Education dollars. However, there were considerable concerns with the physical location of space, required renovations, and zoning requirements.

Option #3 recommended the construction of a new building consisting of central admin space and community education space (Community Education Center). This could be located on existing district property at either Village ES or HS North. This recommendation was seen as favorably as it could allow for space to be designed to suit program/custom built, allow for construction on property already owned by the district, and if the space also incorporated Community Education programming, it could allow for a financial offset of the cost of construction.

The Committee felt strongly that the administration should strongly pursue investigating options surrounding Option #3. This option would allow us to utilize district property and could provide for Community Education/Early Childhood and District Administrative space.

5. The Committee reviewed a preliminary list of Capital Projects being recommended for the 2012 – 2013 budget.

NEXT MEETING: December 5, 2011 – High School South at 7:00 p.m.