



## WEST WINDSOR-PLAINSBORO REGIONAL SCHOOL DISTRICT ADMINISTRATION & FACILITIES COMMITTEE

MINUTES  
August 1, 2011  
7:00 P.M.  
Board of Education

Committee:

Bob Johnson (Chair)  
Hemant Marathe  
Todd Hochman

Administration Liaison:

Victoria Kniewel  
Russ Schumacher  
Dave Aderhold

Guests:

- The Administration and Facilities Committee recommended the immediate approval of the Senior Class Donation from HSS. The class offered to remove the soil and sidewalk from the courtyard located off the hallway where the new theater connects with Commons (closest to the main office). The donation of \$6,500 will be completed by Mangone Construction. Due to the existing contracted work, Mangone stated that they could begin and complete the work prior to August 19<sup>th</sup>. The Committee recommended the completion of the work prior to BOE action on August 23<sup>rd</sup> due to the time constraints of this project. The Committee requested that Howard Bodine or Jimmy Stives confirm the cost is reasonable, and that there are sufficient assurances from Mangone Construction that the work wouldn't damage the carpet, walls or doors.
- The Committee reviewed the District Goals and provided feedback to Dr. Kniewel.
- The Committee will continue to meet twice a month on Monday evenings at 7:00 p.m. A schedule will be created and reviewed by the Committee for dates continuing in September.
- The Ad Hoc Building Use Committee will hold its second meeting in August. Colleen O'Cone (Building Use secretary) has agreed to appear before the committee to answer questions and provide clarification on any questions the committee may have. The administration is pulling together data that can be reviewed by the Ad Hoc Committee.
- The Committee discussed Facility Naming Rights specific to Community Middle School. A group of staff members have renewed a request for the Board to consider renaming CMS after Dr. Arthur Downs. The Committee has not yet reviewed the update to the Facility Naming Rights Policy as a component of our Policy Review. Bob Johnson is compiling documentation regarding naming rights of other public institutions, i.e. US Postal Service.
- The 2000 Series of the Policy and Regulation Manual was completed. Outstanding questions and concerns are being researched by Dr. Aderhold and Mr. Schumacher. The Committee will next turn to the 4000 series.

**NEXT MEETING:** August 15, 2011 - BOE Conference Room at 7:00 p.m. - **Cancelled**